



Working in Partnership Copeland

Minutes of the 2nd Meeting of the Mid Copeland GDF Community Partnership

Held at Microsoft Teams

On Monday 17th January 2022

Commencing at 15.30

PRESENT:

Mark Cullinan	Interim Chair
Cllr David Moore	Copeland Borough Council, Councillor & Nuclear Portfolio Holder
Andy Pratt	Cumbria District Association of Local Councils (CALC), Chair
Julie Nugent	Beckermet with Thornhill Parish Council Chair
David Halliday	Seascale Parish Council
Bob Jones	Ponsonby Parish Council Chair
John Jennings	Drigg and Carleton Parish Council Chair
Mark Fussell	Gosforth Parish Council Chair
Gillian Johnston	RWM Community Engagement Manager – Mid Copeland Community Partnership

Supporting Attendees:

Gill Thorne	RWM Community Partnership Communications Lead
Helen Conway	RWM Grants Manager
Barnaby Hudson	RWM Siting Manager
Phil Green	RWM Project Manager
Steve Smith	Copeland Borough Council, Nuclear Projects Manager
Rob Ward	Nuclear Sector Manager for Copeland Borough Council
Johnathan Cook	Copeland Borough Council, Officer
Sue Shepherd	RWM Community Coordinator
Claire Dobson	RWM Community Coordinator
Chris Eldred	RWM Senior Project Manager (for agenda item 2)
Matthew Pixton	RWM Land & Property Integration Manager (for agenda item 2)

In attendance:

Karen Agnew	RWM Secretariat Mid Copeland GDF Community Partnership
Serife Gunal	Traverse Independent Evaluators

APOLOGIES:

No apologies, all members present.

AGENDA 1: WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting and the Mid Copeland GDF Community Partnership members were asked to Declare any Interest and reminded to complete the DOI if this was still outstanding. The Secretariat will assist where required. No new Declarations were made.



The minutes of the previous Mid Copeland GDF Community Partnership meeting were approved by the members. There were no outstanding Actions from the previous meeting.

Following a request from CALC, the Community Partnership members discussed CALC Officer attendance at meetings. The decision was made that this isn't necessary at this stage but will be reviewed in the future.

Jonathan Cook, the Officer from Copeland Borough Council was introduced to the Mid Copeland GDF Community Partnership members.

RWM INTRODUCTIONS

RWM shared a presentation with individuals introducing themselves and explaining their role in supporting the Mid Copeland GDF Community Partnership. The Chair discussed the practical impact of the support offered by RWM should the Mid Copeland GDF Community Partnership wish to utilise the support offered.

A member asked if there would be collaborative working with any further Community Partnerships and was advised that should there be additional Community Partnerships formed, it would be for the Community Partnership members to decide.

Ref 011221	MEETING ACTION LOG	
Agenda 2 011221 01	Invite Seismic SME to attend the next Mid Copeland GDF Community Partnership meeting on the 17 th January 2022	Secretariat Completed
Agenda 3 011221 02	Circulate an electronic copy of the DOI to all Mid Copeland GDF Community Partnership members	Secretariat Completed 2/12/21
Agenda 3 011221 03	Check family members inclusion/exclusion in DOI	RWM CEM Completed 17/1/22
Agenda 3 011221 04	Circulate an electronic copy of the Community Organisation Spreadsheet to all Mid Copeland GDF Community Partnership members	Secretariat 3/12/21
Agenda 3 011221 05	Circulate an electronic copy of the Selection Criteria to all Mid Copeland GDF Community Partnership members	Secretariat 4/1/22
Agenda 3 011221 06	Mid Copeland GDF Community Partnership members to review the Community Organisation Spreadsheet and Selection Criteria and provide feedback to the RWM Community Engagement Team prior to the meeting on the 17 th January 2022	ALL Completed in meeting
Agenda 3 011221 07	Chair and RWM Community Engagement Manager to consider timelines outside offline	Chair RWM CEM On hold until Selection Criteria has been agreed.
Agenda 3 011221 08	Secure Meeting Room at Herdus House and send meeting invitation to Mid Copeland GDF Community Partnership members for the 17 th January 2022	Secretariat Completed but not required
Agenda 3 011221 09	Circulate an electronic copy of the CIF Principles of Operation to all Mid Copeland GDF Community Partnership members	RWM Grants Manager Secretariat 2/12/21
Agenda 5 011221 10	Circulate an electronic copy of the Comms and Engagement Plan to all Mid Copeland GDF Community Partnership members	RWM Comms Lead Secretariat 2/12/21
Agenda 5 011221 11	Refer the Mid Copeland GDF Community Partnership proposal that 2 separate leaflet campaigns take place	RWM Comms Lead Covered in Agenda Point 4 in meeting 170122
Agenda 5 011221 12	Circulate an electronic copy of the leaflet to all Mid Copeland Community Partnership members	RWM Comms Lead



		Covered in Agenda Point 4 in meeting 170122
Agenda 5 011221 13	Add Selection Criteria to the Agenda of the Mid Copeland GDF Community Partnership meeting on 17 th January 2022	Secretariat Completed
Agenda 6 011221 14	The Secretariat will produce and circulate a Meeting Summary Report and circulate an electronic copy to all Mid Copeland GDF Community Partnership members	Secretariat Completed 2/12/21

Action – Secretariat will resend the DOI.

Action – Secretariat will request that the approved minutes are made public.

Decision – The Mid Copeland GDF Community Partnership members decided that a CALC Officer was not necessary at this stage but will be reviewed in the future.

AGENDA 2: MARINE GEOPHYSICAL SURVEY PRESENTATION

A Marine Geophysical Survey Presentation was shared with the members with the following being discussed:

- Taking place in summer (July) 2022 for a period of 3 weeks.
- Vessel Operations and Vessel Operations at Sea
- Marine Compensation scheme is being developed, and the needs of impacted stakeholders are being addressed.
- Safety and Security Services

Questions were invited

Q – Why is a compensation scheme required, is this because there is an exclusion zone?

A – There are Health and Safety issues when taking into consideration the length of the streamers. Fishing communities are familiar with this. The compensation scheme is to replace lost income if required and it provides an opportunity for the commercial users to engage with the project.

Q – What will people see or hear on shore?

A – The vessel will appear around the same size as a ferry and there should be no audible noise from the shore.

A Mid Copeland GDF Community Partnership member highlighted the practices of the Ministry of Defence firing range and that they will need to be approached and advised.

Q – Within Working Group space, it was discussed that it would be appropriate to have a conversation with members of the RWM team regarding Social Value contributions.

A – A meeting has been arranged for the 18th January 2022 with the relevant Team and we will be happy to update the Community Partnership.

Action – Arrange an update for Mid Copeland GDF Community Partnership on Social Value contributions



AGENDA 3: SELECTION CRITERIA

CHAIR

The Mid Copeland GDF Community Partnership members were advised that the role of the Chair required discussion and the current Chair left the meeting.

The members entered a discussion, and it was decided that the current Chair would be invited to remain in position until such times as the Selection Criteria had been finalised and the membership had grown.

There has been an interested individual in the role of Chair, they have been contacted as a courtesy at this stage by the Community Engagement Manager.

Decision – Current Chairs contract will be extended

SELECTION CRITERIA QUESTION

A slide presentation was shared with the members which included the feedback and questions received relating to the Selection Criteria.

Q - How does the Mid Copeland GDF Community Partnership function at the strategic, tactical, or operational levels and how does this relate to RWM activities? It is important that a common understanding is reached and there is an understanding of the value that the Community Partnership adds.

A – Perhaps it would be appropriate to cover this question in a Workshop as it is quite detailed and requires the Community Partnership to ultimately answer.

Q – What subgroups will the Community Partnership require and how does this relate to the number of new members required?

A – The Working with Communities Policy is available as a guide; however, it is for the Community Partnership to decide.

A – The sectors which are focused on are for the Community Partnership to decide, the more subgroups that are created, the more information that is received by the Community Partnership.

A member of the Community Engagement team explained the mapping exercise which was carried out at the request of the Working Group which identifies prospective members of the Community Partnership, taking into consideration the skills, knowledge, and experience that the Community Partnership may need.

Q – As the Community Partnership is meant to be representative of those that live in the Search Area, some of the groups which have been included in the mapping exercise are not located within the Search Area. How are the activities and workload established? How is the decision on the people that are required taken? Further clarity on how the Community Partnership interfaces with the GDF project is required.

A – Some activities will be driven by the Community Partnership and some by RWM. As the project progresses there will be opportunities for the Community Partnership and RWM to collaborate and knowledge share on the programme of activities. The Community Partnership is in a position to recruit additional members to meet the needs and those needs will develop over time.



Q – A Community Vision has been touched upon, who decides what this is? It is important to understand if the Community Partnership is proactive or reactive in designing the Community Vision.

A – Policy states that the Community Partnership is reflective of the Search Area. If the Search Area is predominately rural and made up of farming communities, then those communities should be represented on the Community Partnership.

A – The groups which need to be addressed initially are coastal and youth groups. It would be detrimental to set a specific number for membership.

RWM is conducting a wider programme regarding Site Evaluation approach which could assist members in understanding the RWM Programme of Activities. The Site Evaluation team can provide an update at the next Mid Copeland GDF Community Partnership meeting or at another time if more appropriate.

In terms of developing a Community Vision, the Community Partnership can decide if this is something that they do independently, or the members can request that RWM research and produce a best practice guide. There may also be experienced individuals within the Community Partnership however, it is for the Community Partnership to decide how much assistance it would require to undertake this task, this is not a task which has been assigned to the Partnership by RWM, the Partnership have ownership of this.

Decision – The Community Partnership will ask RWM to establish the sectors that may be suitable/essential for the Mid Copeland GDF Community Partnership and confirm that coastal and youth groups have been identified.

Action – RWM Community Engagement Team will establish the sectors that may be suitable/essential for the Mid Copeland GDF Community Partnership and confirm that coastal and youth groups have been identified.

AGENDA 4: COMMS AND ENGAGEMENT

Presentation slides were shared with Community Partnership members and covered the following:

COMMUNICATIONS UPDATE

- Tethera Magazine content and advert to be provided for the March edition (deadline Feb 10) on Community Investment Funding/general awareness
- Trudy Harrison MP's Nuclear Newsletter (out early February) content done to cover Mid and South Community Partnerships
- Information leaflet delivered to homes in the Search Area this week
- Print and Facebook advertising started this week – the print advert was shared in the presentation deck

NEWSLETTER

The Newsletter content and distribution was discussed with the members.

Decision – Newsletter to be distributed early March and will focus on Engagement, Community Investment Funding and introducing Mid Copeland GDF Community Partnership members so far.



COMMUNITY ENGAGEMENT

Since the Working Group Exhibitions which took place in September 2021, there has been little opportunity for further community engagement. It was proposed to the members that in March the Community Engagement Team would hold a weekly surgery in each Parish and be available to meet the community and answer any questions they may have; Subject Matter Experts could also be invited to attend if required and Mid Copeland GDF Community Partnership members could also attend if they wished to do so. The members agreed that this could commence from the 7th March 2022 and RWM Community Engagement Team would provide them with a full schedule.

Action - Community Engagement Manager to provide the Community Partnership with schedule for weekly drop-in surgeries across the Parishes, these will commence 7th March 2022

Decision – The Mid Copeland GDF Community Partnership members agreed with the proposed Community Engagement weekly drop-in surgeries.

Agreement was also sought from the members with regards to sponsoring a local fundraiser. It was the view of the Partnership members that it was unnecessary for RWM to seek approval from the members but establish the principals and proceed from that position.

Decision – The Mid Copeland GDF Community Partnership were happy for RWM to establish the principals and proceed.

Action – Comms Lead to enquire with regards to sponsoring a local fundraiser.

AGENDA 5: MEETING VENUES INCLUDING MEETINGS IN PUBLIC

Move on from this Agenda point due to time constraints

Action – Agenda Item 5 will be shared via email

AGENDA 6: ROLE OF THE COMMUNITY PARTNERSHIP INCLUDING FUNCTION AND ACCOUNTABILITY

ROLE

- This is determined by Policy. (section 6.3 – Working with Communities)

FUNCTION

- This is for the Community Partnership to decide.

ACCOUNTABILITY

- RWM is the accountable body for the overall programme.
- The Community Partnership is accountable to the community.
- The Chair is accountable to the Community Partnership.
- RWM is producing an Accountability Framework.

Action – RWM to share the Accountability Framework with the Partnership



AGENDA 7: AOB INCLUDING EMAIL COMMUNICATIONS, EXPENSES AND ONLINE TRAINING

MEMBER RESIGNATION

The Haile and Wilton representative has resigned from the Community Partnership. We will liaise with the clerk until another representative is put forward.

PERMISSION TO SHARE DATA

Feedback from members indicated that it would be preferable for email communications to no longer be *bcc* and permission to share data was sought and given in the meeting. The members were reminded that forwarding of Mid Copeland GDF Community Partnership emails which contained the email addresses/personal information of others was a breach of privacy. The Partnership is not subject to Freedom of Information requests, however, RWM and Copeland Borough Council are and to be mindful of this when communicating with the wider group.

Decision – Mid Copeland GDF Community Partnership emails will no longer be sent *bcc*

OUT OF POCKET EXPENSES

Travel to meetings, parking, meals and, where required, overnight accommodation will be covered if necessary. Members were invited to request a copy of the policy from the Community Engagement Manager.

ONLINE TRAINING

During Working Group stage, all members signed up to the Learning Management System (LMS) which is a module-based training platform and is completed at the pace of the individual. Members were asked if they would like to be signed up to this.

Action - Members will receive an email from the Community Engagement Team for the Learning Management System where online training is undertaken.

NUCLEAR WASTE SERVICES

Last year, NDA announced its intention to create a single waste business bringing together the expertise of LLWR, RWM and the Integrated Waste Management Programme team that is currently part of the NDA corporate centre.

The new business will be known as Nuclear Waste Services and will launch on 31 January. It will deliver the commitments of the current businesses, including the delivery of the GDF and as the Nuclear Site Licence Operator of the Low Level Waste Repository site.

Members raised concerns regarding branding and sensitivity relating to other projects which are not related to the GDF project. This will be fed back to the RWM Senior Leadership Team by the Community Engagement Manager.

Action – Community Engagement Manager will feedback the concerns of the Mid Copeland GDF Community Partnership to RWM Senior Leadership Team



COMMUNITY INVESTMENT FUNDING (CIF) APPLICATIONS

There have been 20 funding enquiries, which are being supported by the team through pre-application support and the application process as appropriate. The CIF team have almost concluded the due diligence and assessment of 3 funding applications.

MEETING BRIEFING AND MINUTES

The Meeting Briefing will continue to be issued in a streamlined format and the Minutes will be issued in as simple a format as possible.

AGENDA 8: DATE AND LOCATION OF NEXT MEETING

Date 21st February 2022
 Time 15.30 – 17.30
 Location Herdus House/Teams

AGENDA

Site Evaluation to be invited to attend and present at next meeting.

Action – Community Engagement Manager to update any members who are unable to attend

Action – Site Evaluation to be invited to attend and present at next meeting

Decision – Marine Geophysical Survey update will not be required at the next meeting

Ref 170122	MEETING ACTION LOG	
Agenda 01 170122 01	Secretariat will resend the DOI	Secretariat
Agenda 01 170122 02	Secretariat will request that the approved minutes are made public.	Secretariat
Agenda 02 170122 03	Arrange format for update from RWM to Mid Copeland GDF Community Partnership on Social Value contributions	CEM
Agenda 03 170122 04	Current Chairs contract will be extended	CEM
Agenda 03 170122 05	RWM Community Engagement Team will establish the sectors that may be suitable/essential for the Mid Copeland GDF Community Partnership and confirm that coastal and youth groups have been identified	Community Engagement Team
Agenda 04 170122 06	Community Engagement Manager to provide the Community Partnership with schedule for weekly drop-in surgeries across the Parishes, these will commence 7 th March 2022	CEM
Agenda 04 170122 07	Comms lead to enquire with regards to sponsoring a local fundraiser.	Comms Lead
Agenda 05 170122 08	Agenda Item 5 will be shared via email	Community Engagement Team
Agenda 06 170122 09	RWM to share the Accountability Framework with the Partnership	CEM



Agenda 07 170122 10	Members will receive an email from the Community Engagement Team for LMS where online training is undertaken	Community Engagement Team
Agenda 08 170122 11	Community Engagement Manager to update any members who are unable to attend	CEM
Agenda 09 170122 12	Site Evaluation to be invited to attend and present at next meeting	CEM Secretariat
Ref 170122	MEETING DECISION LOG	
Agenda 01 170122 01	The Mid Copeland GDF Community Partnership members decided that a CALC Officer was not necessary at this stage but will be reviewed in the future.	
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